



REGULATIONS  
ON THE QUALITY ASSURANCE SYSTEM OF THE  
NATIONAL AGENCY FOR HIGHER EDUCATION QUALITY  
ASSURANCE

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## **Regulations on the quality assurance system of the National Agency for Higher Education Quality Assurance**

### **I. GENERAL PROVISIONS**

1. Regulations on the Quality Assurance System of the National Agency for Higher Education Quality Assurance (hereinafter - Regulations) defines the purpose, structure, processes, functions and activities of this system.

2. Regulations have been developed in accordance with the Law of Ukraine "On Education", the Law of Ukraine "On Higher Education", the Charter of NAQA, Regulations on Accreditation of Education Programmes for Higher Education and other acts of Ukrainian legislation; Standards and Recommendations for Quality Assurance in the European Higher Education Area (hereinafter EHEA).

3. The Quality Assurance System of NAQA (hereinafter QAS NAQA) is a set of conditions, processes, procedures and measures that ensures the effectiveness, efficiency and continuous improvement of the activities of the National Agency for Higher Education Quality Assurance (hereinafter NAQA) through certain mechanisms.

4. The continuous improvement of NAQA's activities is based on the implementation of the cycle "plan-implement-check-improve" for each of the processes defined by these Regulations and for the NRS in general.

5. NAQA develops and approves mechanisms for implementing processes, procedures and measures of QAS NAQA.

6. These Regulations shall apply to:

- 1) members of NAQA;
- 2) members of the Advisory Board of NAQA;
- 3) members of sectoral expert councils (SECs) of NAQA;
- 4) experts of NAQA;
- 5) trainers of NAQA;
- 6) employees of NAQA Secretariat;
- 7) other persons involved in the activities of NAQA.

7. The division of responsibilities between the participants of QAS NAQA is determined by the Law of Ukraine "On Higher Education", the Statute of NAQA and other legislative acts of Ukraine.

## **II. PURPOSE, STRUCTURE AND PROCESSES**

8. purpose of QAS NAQA is to contribute to the achievement of the goals of NAQA and to implement the Quality Assurance Policy of the National Agency for Higher Education Quality Assurance.

9. To achieve this goal, the structure of QAS NAQA is built, which consists of three levels with defined processes:

**9.1. The strategic level of management of NAQA's quality assurance system** involves:

- 1) managing the implementation of NAQA's Strategy;
- 2) managing information, reputation and resources;
- 3) management of the effectiveness of processes and procedures for ensuring the quality of higher education.

9.2. **The tactical level of support for NAQA's activities** involves:

- 1) ensuring informatisation;
- 2) ensuring the availability of sufficient and balanced resources for the implementation of quality assurance processes in higher education;
- 3) monitoring i review procedures and processes of the of NAQA.

9.3. **Operational level of the main processes NAQA** provides for:

- 1) analysis of the effectiveness of NAQA's processes and activities;
- 2) continuous improvement of higher education quality assurance processes in cooperation with stakeholders;
- 3) accountability.

### III. FUNCTIONS AND PROCEDURES

10. The functions provided by QAS NAQA are as follows:

10.1. **Information and analytical**, which includes procedures:

- 1) provision functioning exchange of of information through information systems;
- 2) informing about activities and results of NAQA at national and international events;
- 3) organising seminars, webinars, press conferences, round tables and other media events;
- 4) posting documents, methodological and analytical information materials on the official website materials, results of of surveys

stakeholders; draft documents for public discussion; results of external audits of NAQA's activities;

5) responding to written requests;

6) analysis of resource provision of adequacy and balance of resources for the implementation of higher education quality assurance processes;

7) analysing opportunities for cooperation, expanding the circle of external stakeholders, taking into account their requests and suggestions, and tracking their satisfaction;

8) analysis of regulatory documents, projects and preparation of relevant proposals;

9) analysis of the effectiveness and efficiency of NAQA's policies;

10) periodic preparation of a self-assessment report on NAQA's activities;

11) development of analytical and reference materials and thematic reports based on NAQA's precedent-setting practices.

**10.2. Planning and forecasting**, which includes procedures:

1) strategic, long-term and operational planning;

2) raising stakeholders' awareness of quality assurance processes;

3) development of proposals for improvement of quality assurance processes.

**10.3. Regulatory and advisory**, which includes procedures:

1) development and periodic review of processes;

2) formation and dissemination of a culture of quality in higher education;

- 3) holding training events for stakeholders;
- 4) Providing advisory services to higher education institutions (research institutions) on their internal quality assurance systems;
- 5) support of the activities of expert panels, SECs and advising higher education institutions (research institutions) during the accreditation examination.

**10.4. Control and diagnostic**, which involves procedures:

- 1) ensuring the independence of NAQA;
- 2) monitoring and internal audits of the effectiveness of NAQA's processes and their compliance with the current regulatory framework of Ukraine and international standards and recommendations of the EHEA;
- 3) avoidance of conflicts of interest in activities at all levels of the organisation and in the implementation of higher education quality assurance processes;
- 4) Identification and elimination of deficiencies in the functioning of QAS NAQA;
- 5) monitoring and controlling stakeholder compliance with higher education quality assurance and academic integrity standards;
- 6) monitoring the quality of the content of NAQA's expert database;
- 7) monitoring of public information on NAQA's website in accordance with the requirements of the current legislation;

- 8) surveying stakeholders and monitoring the effectiveness of communication mechanisms;
- 9) monitoring the impact of NAQA's activities on higher education institutions (research institutions).

#### **IV. FINAL PROVISIONS**

11. Regulations is approved by NAQA and comes into force from the date of publication on its official website.

12. NAQA shall review QAS NAQA processes, procedures and activities on a regular basis, but at least annually.

Approved at a meeting of the National Agency for Higher Education Quality Assurance on 25 October 2022.